



Fairmont Farmers Festival
Jane Powell, Concession Coordinator
P.O. Box 642
Fairmont, NC 28340
910-280-2040
Email: farmersfestival@bellsouth.net
Web: www.fairmontnc.com/farmersfestival.htm

Dear Concession Vendor:

Enclosed you will find an application for a concession booth for the Fairmont Farmers Festival, which will be held on Saturday, October 21, 2017.

We have decided to move all vendors to the Fairmont Community Park.

Please read carefully and respond to all questions. A money order of **\$275** must accompany your application (No Personal Checks). Vendors that are health department certified (food trucks) will be charged \$200. Vendors selling one item only will be charged \$50 (i.e. candy apples). There will be no refunds. **There is only space for 15 vendors, so please send in your application as soon as possible.** The deadline for sending in applications is September 25, 2017.

The Robeson County Department of Public Health also requires all food vendors to complete a Temporary Food Establishment (TFE) Permit Application, which is attached. \$75 of the \$275 entry fee goes to Robeson County for the TFE Permit. **All churches, non-profit and civic groups will be inspected this year!** If you would like to apply for an inspection exemption, please fill out the attached form and submit it with required documentation to the Robeson County Department of Public Health.

The Town of Fairmont's insurance company is also requesting that all vendors provide a certificate of insurance.

Looking forward to hearing from you soon.

Sincerely,

Jane Powell, Concessions Coordinator
910-280-2040
email address: farmersfestival@bellsouth.net
web: www.fairmontnc.com/farmersfestival.htm

Fairmont Farmers Festival

P.O. Box 642

Fairmont, NC 28340

CONCESSION APPLICATION

RULES OF PARTICIPATION

1. The Festival Concession Committee and Chairman of the Festival reserve the right to reject any application.
2. There will be absolutely no electricity services that the Festival will provide.
3. The Committee will try to give you a fair location but if you don't like your location you forfeit your fee.
4. All vendors must pay for their concession booth. Fees will not be waived for non-profit and civic groups.
5. **A money order must accompany your application. Please return application to the address on your application.**
6. **By regulation of the Health Department, each concession booth must have antibacterial soap, gloves, a clean water dispenser and a bucket to catch the dirty water. Your food coolers will be checked for temperature and your booth will be inspected after you have set up by an Inspector from the Health Department. The Health Department has final authority on whether you can serve food or not. For more information, contact the Robeson County Health Department, 910-272-6560.**
7. **Certificate of insurance is required by the Town of Fairmont's insurance company.**
8. **There will be no refunds.**
9. Enter as early as 6:00 a.m. You must be finished setting up by 8:00 a.m. All vehicles must be removed and your location should be ready by 8:30 a.m. If not, you forfeit your right to this location.
10. Close down by 3:00 p.m. You should be out and your area should be cleaned no later than 4:00 p.m. If not you jeopardize your return for next year, along with a delay fee of \$50.00 payable to Fairmont Farmer's Festival.



Fairmont Farmers Festival

CONCESSION APPLICATION

FESTIVAL DATE - OCTOBER 21, 2017
Application Deadline September 25, 2017

PLEASE TYPE OR PRINT:

Organization Club _____

Person to be in charge of concession _____

Street Address _____

City, State, Zip _____

Daytime Telephone _____ Evening Telephone _____ Cell _____

Email address _____

Did your organization have a booth at the Fairmont Farmer's Festival last year? _____

What foods do you wish to serve this year? _____

Type and size of set-up: (example: trailer, tent, etc. Please note if you have a RV) _____

Check the following that apply to your booth, this will determine your location:

_____ Open Grill

_____ Furnishing your own truck/trailer

_____ Using a generator

THE COST OF BOOTHS WILL BE \$275.00 (\$200 IF HEALTH DEPT. CERTIFIED) OR \$50 IF SELLING ONE ITEM ONLY (EX. CANDY APPLES)

PLEASE PROVIDE PROOF OF INSURANCE! (REQUIRED TO HAVE A BOOTH)

We will be forwarding to you INSTRUCTIONS and BOOTH MAP the first of October.

Robeson County Department of Public Health
Environmental Health Division
460 Country Club Road
Lumberton NC 28360
Office (910) 272-6560 Fax: (910) 671-5969

TEMPORARY FOOD ESTABLISHMENT (TFE) PERMIT APPLICATION

Event Information

Event Name: Fairmont Farmers Festival
Event Coordinator: Jane Powell/Kelly Johnson
Location: Fairmont Community Park, Main Street, Fairmont, NC
Setup Date & Time: Saturday, October 21, 2017, 6:00 a.m.
Dates: Starting 10/21/2017 Time 6:00 am Ending 10/21/2017 Time 4:00 p.m.

Vendor Information

Organization/Business Name: _____
Contact Name: _____ Phone _____ Cell _____
Address: _____ Fax _____ Pager _____
City: _____ State _____ Zip _____
Menu _____

Note: If nonprofit, tax exempt or political fundraising group, attach documentation for exemption status.

MENU ITEMS ARE SUBJECT TO APPROVAL AND MAY BE RESTRICTED

Applicant's Signature: _____ Date: _____

Specialist's Signature: _____ Date: _____

FOR ENVIRONMENTAL HEALTH SECTION USE ONLY

_____ Permit is required
_____ Permit is not required- exempt under GS130A-250(7) or food items not regulated under 15A NAC 18A.2600